



Criteria for selecting mentees

To ensure that the participants are mobilised to deliver projects arising from the skills and knowledge gained from the program, several specific criteria are proposed to select course participants.

Applicants will apply for a specific course therefore the matchmaking should not be a very difficult or lengthy process. All applications will be analysed and depending on the criteria and number of seats available in each course, applicants might be proposed another course.

For each learning cycle, up to 8 participants will be selected per course. The target number is 6 participants per course but from experience there are often dropouts that need to be compensated.

Applicants will be ranked; each criterion being evaluated on a scale from 0 to 2. All criteria have the same weight.

Criterion	Scoring
Eligibility of applicants: eligible participants are from public authorities, energy agencies, not-for profit organisations that are providing free of charge services to municipalities. Eligible participants are from an EU-27+UK or a H2020 associated country: Israel, Norway, Iceland, Turkey, Former Yugoslav Republic of Macedonia (FYROM), Serbia, Albania, Montenegro, Bosnia & Herzegovina, Moldova, Faroe Islands, Ukraine, Tunisia, Georgia, Armenia, and Switzerland.	Yes / No Non eligible applicants will be excluded from the selection
English language level: The participants understand that the courses are delivered in English and so an intermediate/professional understanding will be required.	Yes/No
Strong need in the topics covered by the course For each topic of the selected 1 to 2 course(s) the applicant could rank their capacity building need in each topic: 0-no need / 1-limited need / 2- strong need. The sum of all topics in a course gave a result that then was evaluated according to the following grid Course 1 – from 0 to 22 pts = 0 / from 22 to 33 pts = 1 / from 33 to 44 pts= 2 Course 2 – from 0 to 8 pts = 0 / from 8 to 12 pt = 1 /	Total sum of combined needs amounts from 0 to 4





<p>from 12 to 16 = 2</p> <p>Course 3 – from 0 to 14 pts = 0 / from 14 to 21 pt = 1 / from 21 to 28 = 2</p> <p>Course 4 – from 0 to 9 pts = 0 / from 9 to 13 pts = 1 / from 14 to 18 = 2</p>	
<p>Motivation for applying & Potential project development:</p>	<p>Weak motivation/no description of motivation = 0 point</p> <p>Limited description of motivation = 1 point</p> <p>Good description of motivation = 2 points</p>
<p>Impact and potential for replication: number of municipalities that could be using the knowledge gained from the course</p>	<p>Only the own organisation will benefit = 1 point</p> <p>Several municipalities will benefit = 2 points</p>
<p>Applicants of the same region/organisation: mentees from the same regional energy observatory or public authority are allowed if the course has not reached the maximum number of participants per course and provided that they attend different courses</p>	<p>Application will be ranked and seats allocated based on the ranking</p>
<p>Applicants from LC1</p>	<p>Applicants from LC1 can be accepted if there are still some seats available in a course and provided that they join a different course. They will be called after the Masterclass nr2</p>

